Please Copy This Form For Re-Use.

ORDER FORM

300 Lakeview Parkway **Vernon Hills, IL 60061**
U.S.: 1-800-442-9722 Fax: 1-847-680-9250
INTER.: 1-847-403-0000
www.windycitynovelties.com

ORDER & PAYMENT INFORMATION:

Todays Date: _____ Customer #: _____

Ship Date: _____ P.O. #: _____

Use Date: _____ Resale #: _____

TERMS: CURRENT ORDER

- ☐ Certified Check / Money Order
- ☐ COD (approval required)
- ☐ Credit card (see Authorization Form)
- ☐ Net Account (approval required)

FUTURE ORDERS

- ☐ Certified Check / Money Order
- ☐ COD (approval required)
- ☐ Credit card (see Authorization Form)
- ☐ Net Account (approval required)

All Totals are subject to shipping charges, bank convenience fees and any applicable sales taxes.

SHIPPING: All orders are shipped UPS standard ground unless indicated below. Any orders shipping to Hawaii or Alaska are shipped air freight only.

Priority Overnight: ☐ UPS ☐ Fed-Ex (Next Business AM)
Standard Overnight: ☐ UPS ☐ Fed-Ex (Next Business Day)
Priority Overnight: ☐ UPS ☐ Fed-Ex (Saturday)

SOLD TO:

Company: _____

Name: _____

Address: _____

_____

Signature: _____

Daytime Phone: (_____) _____

SHIP TO:

Company: _____

Name: _____

Address: _____

_____

_____

Fax: (_____) _____

Item #	Page #	Description	Qty.	Price	Total
				Sub Total	
				Sales Tax (IL Only)	
				Freight (to be determined)	
				Credit Card Fee (if applicable)	
				INVOICE TOTAL	

May we substitute with similar product if out of any item? ☐ Yes ☐ No